

JFYNet Academic Support
Middle and High School Grant Program 2007-2008
Submission Instructions

- Submit 2 complete sets of the application, each with an original signature of the Superintendent/Principal.
- School districts may apply for multiple schools but the **submission must include programmatic information for each school** participating in the grant.
- **Application Deadlines:** Proposals will be accepted on an on-going basis as follows:
 - July 31, 2007 – Programs that target November Retest Students and First round FY08 Grants
 - If funds are still available:*
 - September 20, 2007 – Second round FY07 Grants
 - December 12, 2007 for winter/spring programs
 - May 1, 2008 for summer 2008 programs
- Applications must be received no later than 4:00pm on the indicated date above at JFYNetWorks, 125 Tremont Street, Boston 02108 (at Park Street Station) – entrance on Hamilton Place side of building facing Suffolk University Law School.
- Applications may be mailed or hand delivered – no faxes or email.
- All applications must be word-processed. Additional attachments may be used if necessary.
- Notification of awards:
 - Schools that submit grants by July 31, 2007 will receive notification by August 31, 2007
 - Schools that submit grants by September 20, 2007 will receive notification by October 31, 2007

Questions about the RFP may be emailed directly to Lisa McNulty at lmcnulty@jfynet.org or call 617.338.0815 x281.

Request for Proposals JFYNet Academic Support Middle and High School Grant Program 2007-2008

Application Deadlines: Proposals will be accepted on an on-going basis as follows:

July 31, 2007 – Programs that target November Retest Students and
First round FY08 Grants

If funds are still available:

September 20, 2007 – Second round FY07 Grants

December 12, 2007 for winter/spring programs

May 1, 2008 for summer 2008 programs

Grant awards are contingent upon funding and the school's ability to make a financial contribution.

Background: JFYNet is a computer-based academic support program that has been providing software, training and staff support to Massachusetts schools since 2000. In FY07, nearly 40 schools participated in JFYNet. The program is subsidized by a state grant. JFYNet is a program of JFYNetWorks, a Boston-based non-profit education and training agency.

Objective: The JFYNet Academic Support Program functions as a supplement to math and English classes. Designated math and/or English teachers in your school will be trained by JFYNet to utilize Plato software and other technology resources as an instructional tool in their teaching. Recipients of grants must commit to begin the program no later than November 30, 2007. In schools where students being served with this grant are expected to take the November MCAS Retest, the start date must be no later than September 28, 2007.

Purpose: The purpose of the JFYNet Academic Support Program is to build student skills and enhance student performance on standardized tests and in the classroom. The JFYNet Academic Support program is designed to eliminate obstacles to using instructional software in schools by making the software fully functional without imposing additional burdens on school staff. During FY07, state funding has been allocated for JFYNetWorks in the form of a matching grant to make available the JFYNet Academic Support Program. The grant primarily targets middle and high schools that did not make AYP in one or more subgroups and/or in the aggregate on the 2006 end-of-year AYP determinations. Some exceptions can be made based on proposals and the subgroups identified for services. The JFYNet program includes installation and support of PLATO software, teacher training, curriculum alignments, on-going classroom assistance, and curriculum development. School staff will also be trained to analyze student performance reports. Documented student performance gains are the goal of this program.

Eligibility:

- High schools that did not make AYP in one or more subgroups or in the aggregate on the 2006 end-of-year AYP determinations
- Community colleges serving students who have not earned a CD
- DOE Approved Private Special Education Schools and Collaboratives serving students who have scored at level one on the MCAS tests
- Evidence of scheduling, personnel, space and equipment dedicated to the program
- Commitment to begin the program no later than November 30, 2007 (or September 28, 2007 if serving retest students)
- Financial match

Program Duration: Upon approval – 8/31/08

Please follow submission instructions as indicated on page one.



**JFYNet Academic Support Program
High School Grant Year 2007-2008
Application Form**

Applications must be word-processed. Attach additional sheets if necessary.

PART I: GENERAL INFORMATION

1. Name of District/Approved Private Special Education School/Collaborative: _____

District address: _____

District Phone #: _____ Fax #: _____

2. Name of School: _____

School address: _____

School Phone #: _____ Fax #: _____

3. Grant or Program Coordinator:
Name and Title: _____

Email Address: _____ Phone #: _____

4. Liaison to JFYNet (if different than Program Coordinator):
Name and Title: _____

Email Address: _____

5. Proposed Start Date (Indicate actual date): _____

Please note: In schools where students being served with this grant will take the November MCAS Retest, the start date must be no later than September 28, 2007. All others start date must be no later than October 31, 2007.

PART II: PROGRAMMATIC INFORMATION

1. Do all of the students who will be served with these funds have Individual Student Success Plans/individual student profiles/or content specific information on their IEPs?

___ Yes ___ No (If no, please explain.)

2. Explain how Individual Student Success Plans will be used in the proposed program.

PART II: PROGRAMMATIC INFORMATION - *Continued*

3. Number of Students to be served with *this grant*.

Note: Students from all current high school classes are eligible for this grant. Districts may also consider this program for their middle schools. Community colleges serving students who have not earned a CD from a school that has not met AYP in the aggregate or a subgroup and DOE Approved Private Special Education Schools and Collaboratives serving students who have scored at level one on the MCAS tests are also eligible for this program.

Grade Level (As of 9/1/2007)	During School Day	Extended Day (before or after school, Saturday, etc.)	Summer Program	Math Only	ELA Only	BOTH ELA & Math	Total Number Students <i>Unduplicated Count</i>
Class of 2015 (Grade 5)							
Class of 2014 (Grade 6)							
Class of 2013 (Grade 7)							
Class of 2012 (Grade 8)							
Class of 2011 (Grade 9)							
Class of 2010 (Grade 10)							
Class of 2009 (Grade 11)							
Class of 2008 (Grade 12)							
Class of 2007 (Seniors last year)							
Class of 2006 (Seniors two years ago)							
TOTAL # Students							

PART III: STAFFING INFORMATION

Please indicate all essential information about the staff that will assist the students in this program as follows:

Name	Subject Area	Licensed in subject Area? Yes or No	Email address

PART IV: IT CAPABILITY & COMPUTER AVAILABILITY

Information regarding minimum specifications for networks and workstations are indicated on our web site at <http://www.jfyboston.org> or have been included as a separate document with the RFP.

1. Network Administrator and/or lead tech support staff:

Name and Title: _____

Email Address: _____ Phone: _____

2. Please describe the equipment **that will be available to the program** to accomplish the goals of this grant. If there is more than one lab being used, please make that clear in your descriptions.

a. Classroom #: _____

b. Total Number of Computers: _____

c. Type of Computers (Model/Operating System/Ram): _____

d. Projection Capabilities? If yes, please describe: _____

e. Type of printer available: _____

PART V: PROGRAM OVERSIGHT

1. Describe the process for providing student information and performance data to JFYNet. As part of the grant oversight, JFYNet is required to report student performance data to the DOE using SASIDs, DOB, etc. As part of the grant you will also receive detailed analyses from JFYNet on student performance in the program. The MCAS item analysis is required to generate these reports. JFYNet needs to receive this item analysis from you on a timely basis. Please indicate the name, email and phone number of the individual responsible for providing this information (including MCAS item analyses) to JFYNet. If there is a particular process we should use to obtain student performance data, please detail the process.

Name and Title: _____

Email Address: _____ Phone #: _____

Process: (for example, email request) _____

PART V: PROGRAM OVERSIGHT - *Continued*

2. Describe how the teaching staff was selected and informed of the scope of services proposed in this application.

3. How much financial contribution are you able to provide for the grant?
 Other grant funds (such as Technology Enhancement) can be used for this purpose. JFYNet includes all of our services in one price. The contribution and the grant equal the total cost of providing the services to your school that include: program design, training, curriculum alignments, on-going in-class support, data-driven assessment and tech support. If your financial commitment is low, or you are unable to make any financial contribution, please explain why and indicate other factors that may counterbalance the financial contribution.

Implementation Type: Small Medium Large

School Contribution: _____

Implementation Type	# of Labs	# of Workstations /licenses*	# of Teachers	# of Students	Total Cost	Grant Amount	School Contribution
Small	1	Up to 20	5	Less than 100	\$65,000	\$55,250	\$9,750
Medium (1 location)	1-2	21-30	5-10	100-225	\$85,000	\$72,250	\$12,750
Large (1 location)	Up to 3 labs	31-45	More than 10 teachers	226 or more students	\$98,000	\$83,300	\$14,700

*The number of licenses you need is the number of students you will have using the system at one time. For example, if you have 30 licenses, you can have 30 students using the software 1st period, 30 more 2nd period and so forth. The 31st student will not be able to access the software until someone else logs off. The software becomes the permanent property of the school. There is no limit to the number of years you can continue to use it. (Upgrades and continuing support services beyond this program year are not included in this grant.)

Part VI: Signature

I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICABLE STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS.

AUTHORIZED SIGNATORY:	TITLE:
TYPED NAME:	DATE:

Thank you for taking the time and effort to complete the JFYNet Academic Support Program Grant. Awards are contingent upon funding and the schools ability to make a financial match. Your school will be notified of the grant award as indicated on page one.

Name: _____

Email: _____

School Phone: _____

Cell Phone: _____

Summer Address: _____